

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA
J.E. HALL EDUCATIONAL SERVICES CENTER
30 EAST TEXAR DRIVE
ROOM 160
PENSACOLA, FLORIDA

REGULAR MEETING AGENDA
MAY 21, 2013
5:30 P.M.

Meeting was advertised in the *Pensacola News Journal* on May 1, 2013 - [Legal No. 1597722](#)

INVOCATION AND PLEDGE OF ALLEGIANCE

PUBLIC FORUM

NOTE: [Request to Speak Forms](#) are available at the entrance table. All speakers wishing to address the Board are asked to fill out a form and turn it in at the front of the room. All speakers are limited to two minutes.

I. CALL TO ORDER/ADOPTION OF AGENDA

II. COMMITTEE/DEPARTMENTAL REPORTS

1. PTA Presentation
2. Stellar Employee of the Year Recognition
3. Recognition of the Escambia County All-Star Academic Team

III. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

A. Rule(s) Adoption
-None

B. Permission to Advertise

AMENDED

1. [Approval to Advertise Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 7, Students](#)

DELETED

- ~~2. Approval to Advertise Notice of Intent to Adopt Amendments to the School District of Escambia County, Florida Student Rights and Responsibilities Handbook~~

IV. APPROVAL OF MINUTES

1. [04-18-13 SPECIAL WORKSHOP](#)
2. [04-19-13 REGULAR WORKSHOP](#)
3. [04-23-13 REGULAR MEETING](#)

V. CONSENT AGENDA

A. CURRICULUM

1. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and Byrneville Elementary School, Inc.](#)
2. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and Escambia Charter School, Inc.](#)
3. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and Pensacola Beach Elementary School, Inc.](#)
4. [Agreement Between the School Board of Escambia County, Florida and the School Board of Seminole County, Florida](#)
5. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and United Cerebral Palsy of Northwest Florida, Inc. DBA Capstone Academy](#)

6. [Cooperative Agreement Between Kids Talk Place, LLC and the School Board of Escambia County, Florida](#)
7. [Professional Service Agreement Between Nurses on Call, Inc. and the School District of Escambia County, Florida](#)
8. [Memorandum of Understanding Between Community Action Program Committee's Head Start Program and the School Board of Escambia County, Florida](#)
9. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and Beulah Academy of Science, Inc.](#)
10. [Cooperative Agreement Between the School Board of Escambia County, Florida and the Sheriff of Escambia County, Florida](#)
11. [Agreement Between the School Board of Escambia County, Florida and Young Men's Christian Association of Pensacola, Florida, Inc.](#)
12. [Agreement Between the School Board of Escambia County, Florida and Creative School Age Child Care, Inc.](#)
13. [Agreement Between the School Board of Escambia County, Florida and Childhood Dreams Learning Center, Inc.](#)
14. [Agreement Between the School Board of Escambia County, Florida and Camp Fire USA Gulf Wind Council, Inc.](#)
15. [Memorandum of Understanding Between the School Board of Escambia County, Florida, and the Escambia County, Florida, Board of County Commissioners](#)
16. [Contractual Services Between the School Board of Escambia County, Florida and Silvio Fina, LMHC](#)
17. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and 21st Century Academy of Pensacola, Inc. DBA Newpoint Academy](#)
18. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and 21st Century Academy of Pensacola, Inc. DBA Newpoint Pensacola](#)
19. [Amendment to the Charter Contract between the School Board of Escambia County, Florida and New Road to Learning, Inc. DBA Jacqueline Harris Preparatory Academy](#)

B. FINANCE

1. [Check Register for April 2013](#)
2. [Recap of General Fund Reserves \(Non-Categorical\) for April 2013](#)
3. [Resolutions to amend District School Budget:](#)
 - a) [Resolution 8 – General Operating Fund](#)
 - b) [Resolution 8 – Special Revenue – Federal Programs](#)
 - c) [Resolution 8 – Capital Projects Fund](#)
 - d) No item submitted – Special Revenue – Food Service Fund
 - e) No item submitted – Debt Service Fund
 - f) No item submitted - Targeted ARRA Stimulus Fund
 - g) No item submitted - Race to the Top Fund
4. Legal Services:
 - [General Fund](#)
 - a) The Hammons Law Firm \$ 465.00
 - b) The Hammons Law Firm \$ 294.50
 - c) The Hammons Law Firm \$ 248.00
 - d) The Hammons Law Firm \$ 186.00
 - e) The Hammons Law Firm \$ 1,711.03
 - f) The Hammons Law Firm \$ 1,813.50
 - g) Rumberger, Kirk & Caldwell \$ 80.00
 - h) Shell, Fleming, Davis & Menge, P.A. \$ 1,919.28
 - i) Valarie Erwin Prevatte \$ 350.00

5. Legal Services:
 - [Risk Management Fund](#)
The Hammons Law Firm \$ 8,534.43
6. [Scrap List I for May 2013](#)
7. [Auction List I for May 2013](#)
8. [Financial Status Report: Employee Benefit Trust Fund](#)
9. [Results of Annual Physical Inventory of Warehouse for 2012-2013](#)
10. [2012-2013 Instructional Salary Schedule and Instruction Supplements Schedule](#)
11. [2012-2013 Educational Support Personnel Salary Schedule](#)
12. [2012-2013 Professional Salary Schedule and Classification Guide](#)
13. [2012-2013 Administrative Salary Schedule and Classification Guide](#)
14. [Transfer of surplus portable buildings from inventory to demolition](#)
15. ~~Financial Statements – Revenue and Expenditure Update~~

DELETED

C. HUMAN RESOURCE SERVICES

1. Instructional/Professional
 - a. [Appointments](#)
 - b. Reappointments
 1. Annual
-None
 - c. [Transfers](#)
 - d. Out-of-Field
 1. Appointments
-None
 2. Reappointments
-None
 3. Transfers
-None
 4. Other
-None
 - e. [Resignations/Retirements/Other](#)
 - f. [Leaves of Absence](#)
 - g. Special Requests
 1. [Approve Cody A. McDavid to receive his regular hourly rate of pay funded by SAI, to remove computers to be boxed and returned to Dell, reimage and deploy new computers received from Dell, install upgrades and import new users and set up new server for the 2013-2014 school year at West Florida High School from June 5, 2013 through August 9, 2013, a total of 352.5 hours.](#)
 2. [Approve Kenneth M. Myers to receive his regular hourly rate of pay funded by Title I, Delinquent, to work in Alternative Education transitioning DJJ students who return to the district during the summer months for placement into Alternative Ed Programs or a regular school setting in the fall 2013, from June 26, 2013 through July 26, 2013, a total of 152 hours.](#)
 3. [Approve Jeffrey D. Jordan to receive his regular hourly rate of pay funded by SAI, to upgrade operating systems and reimage computers in all classrooms and the media center at Ferry Pass Elementary School, from July 29, 2013 through August 1, 2013, a total of 28 hours.](#)
 4. [For Board Information: Reporting the death of Holm Elementary School Teacher Josephine Licudine-Fuller on April 17, 2013.](#)
 5. [Approve Angela L. Irby and Sherry L. Ponds to receive their regular hourly rate of pay funded by Workforce Escarosa - Workforce Investment Act \(WIA\), to work at George Stone Technical Center to provide assistance with the Florida Ready to Work certifications for incoming students, follow-up on current WIA participants, assist with job placements, and assist with the WIA intake process for new students, from June 5, 2013 through June 28, 2013, a total of 120 hours.](#)

6. [Approve Rodney A. Ford to receive his regular hourly rate of pay funded by Title I, Part A, Basic - Salaries and Benefits, to assist with Supplemental Education Services \(SES\) program planning and implementation at McMillan Community Learning Center - Title I, from June 19, 2013 through July 26, 2013, a total not to exceed 40 hours per week.](#)
7. [Approve Melinda B. Leonard to receive her regular hourly rate of pay funded by Summer Voluntary Pre-K Education Program, to assist with administering the DIAL-3 screening instrument to incoming prekindergarten students at various locations, from June 5, 2013 through August 9, 2013, a total of 160 hours.](#)
8. [Approve the following employees to receive their regular hourly rate of pay funded by Summer Voluntary Pre-K Education Program, to provide instruction for the Summer Voluntary Prekindergarten Program at various locations, from June 6, 2013 through August 5, 2013, a total of 367.5 hours, per employee:](#)

Barnes, Marsha C.	Nowak, Margaret E.
Dunmore, Gracey	Shilston, Lenora
Gaffney, Stephanie L.	Watson, Johnnye B.
Henderson, Lydia R.	
9. [Approve the following employees to receive their regular hourly rate of pay funded by Title I \(PAEC Contract\), to provide instruction for the summer Migrant Reading and Writing through Technology Program at McMillan Community Learning Center, from June 6, 2013 through June 27, 2013, a total of 91 hours, per employee:](#)

Parmer, Sara H.	Seitz, Georgia M.
Pham, Tancang	Tran, Soi Thi
10. [Approve the following employees to receive their regular hourly rate of pay funded by Title I \(PAEC Contract\), to provide instruction for the summer Migrant School Readiness/Transition program \(migrant kindergarten\) at McMillan Community Learning Center, from June 6, 2013 through June 27, 2013, a total of 91 hours, per employee:](#)

Collins, Stephanie K.
Dunson, Christine E.
Khatena, Renee M.
11. [Approve Fred M. Pippen to receive his regular hourly rate of pay funded by DoDEA Military Grant - Anchors Away, to set up new computers and computer lab for the Photoshop class, reimage and set up the portable computer lab carts for student use for tutoring, classroom assignments, and testing, to move and set up two classrooms for the Overage Program, and to clean all computers at Jim C. Bailey Middle School, from June 10, 2013 through July 26, 2013, a total not to exceed 40 hours per week.](#)

AMENDED

12. [Approve the following amended job descriptions on the Administrative Salary Schedule, effective July 1, 2013:](#)
 - Coordinator – Technology Services
 - Coordinator III – FDLRS
 - Coordinator IV – Adult Education-School Based (*Coordinator IV – Community School and Adult Education-School Based, amended*)
 - Director I – Information Technology
 - Director III – Purchasing & Business Services (*Director I – Purchasing & Business Services, amended*)
 - Director III – Internal Auditing (*Director IV – Internal Auditing, amended*)

AMENDED

13. [Approve the following amended job descriptions on the Professional Salary Schedule, effective July 1, 2013:](#)
 - Analyst – Network Systems
 - Analyst – Systems

Coordinator I – Cost Analysis
 Coordinator II – Benefits & Employee Wellness (*Benefits Analyst, amended*)
 Escambia County Public Schools Foundation – Executive Director
 Manager IV – Technology Support
 Manager VI – Route (*Manager V – Route, amended*)
 Programmer I
 Programmer II
 Programmer Analyst I
 Specialist I – Network Infrastructure
 Specialist II – Technology Support
 Technician I – Systems Support
 Technician III – Technology Support
 Technician III – TV & Video
 Technician IV – Technology Support

2. Educational Support Personnel

- a. [Appointments](#)
- b. Temporary Promotions
-None
- c. [Resignations/Retirements/Other](#)
- d. [Terminations](#)
- e. [Leaves of Absence](#)
- f. Special Requests
-None

3. Risk Management

- a. [Accidental Student Athletic Insurance Policy](#)
- b. [Security/Resident at Beulah Elementary School](#)
- c. [General Liability Settlement](#)
- d. [Workers' Compensation Medical Bill](#)
- e. [Workers' Compensation Medical Bill](#)

4. Employee Services

-No items submitted

5. Affirmative Action

-No items submitted

D. PURCHASING

ITEMS PREPARED BY PURCHASING:

- 1. [Bid Renewal: Breakfast & Lunch Entrees, RFP #131503](#)
- 2. [Bid Termination: Cafeteria Equipment, RFP #131003](#)
- 3. [Bid Renewal: Tree Debris Removal, RFP #073502](#)
- 4. [Bid Renewal: Communications Cabling, RFP #051104](#)
- 5. [Annual Agreement Renewal: Custodial Services](#)
- 6. [Annual Agreement Renewal: Video Surveillance Security Systems, RFI #073704](#)
- 7. [Amendment to an Agreement with Soliant Health, Inc. for Occupational Therapy Services](#)
- 8. [Vehicles for Maintenance Department](#)
- 9. [Agreement Renewal With Addendum: CompassLearning Software](#)
- 10. [Dell Equipment/Services for Information Technology Department](#)
- 11. [Aruba Wireless Network Equipment – Phase 2](#)
- 12. [Staff Development: Services and Materials from Teacher Created Materials](#)
- 13. [Staff Development: The Flippen Group](#)
- 14. [Dell Computer Lease for West Florida High School of Advanced Technology](#)
- ~~15. [Change Order #1 to Schoolnet Software Agreement](#)~~
- 16. [Change Notice #1 to Purchase Order #5721300025 – Information Technology](#)

DELETED

ITEMS PREPARED BY FACILITIES PLANNING:

17. [Annual Agreement Renewal: Indefinite Quantity Environmental Contracting Services](#)
18. [HVAC Renovations Phase 4 - Bailey Middle School](#)
19. [Brown Barge Kitchen/Cafeteria HVAC Renovations](#)
20. [Roofing Coating – Phase 1 at Pine Forest High School](#)
21. [Change Notice #3 to Purchase Order #5421300137 – ECSD Central Warehouse Refrigeration – Phase II](#)
22. [Change Notice #1 to Purchase Order #5421300233 – Ernest Ward Middle School Replacement Preconstruction Phase and Construction Management Fee Proposal](#)
23. [Change Notice #1 to Purchase Order #5421300232 – A.K. Suter Elementary School Replacement Preconstruction Phase and Construction Management Fee Proposal](#)
24. [Change Notice #1 to Purchase Order #5421300085 – ECSD FISH Drawings Update Project – Phase III](#)

E. OPERATIONS

1. Facilities Planning
-No items submitted
2. School Food Services
 - A. Miscellaneous
 1. [Contract for Off-Site Preparation of Meals – AMIKids Pensacola](#)
 2. [Contract for Meal Service with Escambia County Head Start](#)
 3. [Contract for Off-Site Preparation of Meals – Practical Academic Cultural Education \(PACE\) Center for Girls](#)
3. Maintenance
-No items submitted
4. Transportation
-No items submitted
5. Central Warehouse
-No items submitted
6. Information Technology
-No items submitted
7. Protection Services
-No items submitted
8. Energy Management
-No items submitted

F. STUDENT TRANSFERS

G. INTERNAL AUDITING

1. [Inventory Adjustment Reports for sixteen \(16\) cost centers](#)
2. [Lipscomb Elementary Interim Internal Funds Audit](#)
3. [Florida School District Hotline Survey Review](#)
4. [Quality Assurance Review \(QAR\)](#)

VI. UNFINISHED BUSINESS

[April 23, 2013 Regular Board Meeting Agenda Items:](#)

Amended

V.C.1.g.4. Approve the following amended job descriptions on the Administrative Salary Schedule, effective July 1, 2013:

Coordinator - Technology Services

~~Coordinator III – FDLRS~~

~~Coordinator IV – Adult Education School Based (Coordinator IV – Community School and Adult Education School Based, amended)~~

~~Director I – Information Technology~~

Director III – Purchasing & Business Services (*Director I – Purchasing & Business Services, amended from Professional Salary Schedule*)

Director III – Internal Auditing (*Director IV – Internal Auditing*)

Amended

- V.C.1.g.7. Approve the following amended job descriptions on the Professional Salary Schedule, effective July 1, 2013:
- ~~Analyst – Network Systems~~
 - ~~Analyst – Systems~~
 - Coordinator I – Cost Analysis
 - Coordinator II – Benefits & Employee Wellness (*Benefits Analyst, amended*)
 - Escambia County Public Schools Foundation – Executive Director
 - ~~Manager IV – Technology Support~~
 - Manager VI – Route (*Manager V – Route, amended*)
 - ~~Programmer I~~
 - ~~Programmer II~~
 - Programmer Analyst I
 - ~~Specialist I – Network Infrastructure~~
 - ~~Specialist II – Technology Support~~
 - ~~Technician I – Systems Support~~
 - ~~Technician III – Technology Support~~
 - ~~Technician III – TV & Video~~
 - Technician IV – Technology Support

V.C.1.g.9. Approve adoption of the 2013-2014 Department Personnel Planning Document

VII. NEW BUSINESS

A. ITEMS FROM THE BOARD

1. [Appointment of School Board Member to Serve as Alternate Director on the Florida School Board Association’s Board of Directors for a two \(2\) year term beginning July 1, 2013 to June 30, 2015](#)
2. [Discussion of Special Meeting for Advertisement of the Rights and Responsibilities Handbook \(Date/Time\) – Jeff Bergosh](#)

ADD

B. ITEMS FROM THE SUPERINTENDENT

1. [Student Recommendations](#)
 1. Recommend that, consistent with the decision of the due process committee, student discipline number 13-169-411 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
 2. Recommend that, consistent with the decision of the due process committee, student discipline number 13-171-862 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
 3. Recommend that, consistent with the decision of the due process committee, student discipline number 13-172-862 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
 4. Recommend that, consistent with the decision of the due process committee, student discipline number 13-173-862 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
 5. Recommend that, consistent with the decision of the due process committee, student discipline number 13-174-862 be expelled from all public schools of Escambia County for the remainder of the

FORMAL HEARING REQUEST

2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

6. Recommend that, consistent with the decision of the due process committee, student discipline number 13-176-862 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
7. Recommend that, consistent with the decision of the due process committee, student discipline number 13-177-951 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
8. Recommend that, consistent with the decision of the due process committee, student discipline number 13-181-411 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
9. Recommend that, consistent with the decision of the due process committee, student discipline number 13-187-521 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
10. Recommend that, consistent with the decision of the due process committee, student discipline number 13-188-521 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
11. Recommend that, consistent with the decision of the due process committee, student discipline number 13-189-411 be expelled from all public schools of Escambia County for the remainder of the 2012-2013 school year and all of the 2013-2014 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

**AMENDED/
FORMAL
HEARING REQUEST**

2. [Escambia County Public Schools Foundation, Inc., Board of Directors' Nominee](#)
3. [Recommend that employee #3231 be suspended without pay for three \(3\) working days beginning Wednesday, May 22, 2013, based on misconduct as more specifically identified in the notice letter to the employee.](#)
4. [Recommend that employee #12684 be suspended without pay for three \(3\) working days beginning Wednesday, May 22, 2013, based on misconduct as more specifically identified in the notice letter to the employee.](#)
5. [Recommend that employee #14579 be suspended without pay for three \(3\) working days beginning Wednesday, May 22, 2013, based on misconduct as more specifically identified in the notice letter to the employee.](#)
6. [Recommend termination of employee #27725, effective Wednesday, May 22, 2013, based on misconduct as more specifically identified in the notice letter to the employee.](#)
7. [Recommend that employee #18825 be suspended without pay for one \(1\) working day beginning Wednesday, May 22, 2013, based on misconduct as more specifically identified in the notice letter to the employee.](#)

8. [Recommend that employee #21168 be suspended without pay for two \(2\) working days beginning Wednesday, May 22, 2013, based on misconduct as more specifically identified in the notice letter to the employee.](#)
9. [Recommend that employee #50099 be suspended without pay beginning Wednesday, May 22, 2013, ~~pending court action~~ based on misconduct as more specifically identified in the notice letter to the employee.](#)

[ADD](#)

[CORRECTED/AMENDED](#)

C. ITEMS FROM THE GENERAL COUNSEL

[CORRECTED](#)

1. [Agreement For Legal Services Between The School Board of Escambia County, Florida And Joseph L. Hammons, Attorney At Law, And The Hammons Law Firm](#) (Counsel for Superintendent)
2. [Agreement For Legal Services Between The School Board of Escambia County, Florida And Joseph L. Hammons, Attorney At Law, And The Hammons Law Firm](#) (Risk Management)
3. [Agreement For Legal Services Between The School Board of Escambia County, Florida And Stephen J. Baker, Attorney At Law](#) (Risk Management)
4. [Agreement For Legal Services Between The School Board of Escambia County, Florida And Stephen B. Shell, Attorney At Law, And Shell, Fleming, Davis & Menge](#) (Real Property and Construction Matters)

VIII. ADJOURNMENT